THE COMMITTEE ON SITES OF PRACTICE
PATIENT RESIDENTIAL SITE VISIT POLICY

Introduction:
This policy addresses Clinical Care services performed at Patient Residential Sites by healthcare professionals who are subject to the Sites of Practice approval process (“Healthcare Professionals”).

Definitions:
“Patient Residential Sites” include, but are not limited to, personal residences, adult family homes, assisted living facilities, skilled nursing facilities, and other licensed care facilities,1 where a patient resides. Patient Residential Sites do not include hospitals, hospital-based clinics, or freestanding physician clinics.

Policy:
1. Sites of Practice Approval Not Required. Sites of Practice approval is not required for care at Patient Residential Sites when all of the following are satisfied:
   1.1. The services involve UW Medicine patients;
   1.2. The services are within the course and scope of the Healthcare Professional’s duties for the relevant UW Medicine entity;
   1.3. The Healthcare professional is licensed with the state in which the Patient Residential Site is located;
   1.4. The Health Care Professional documents the clinical care in the UW Medicine record in accordance with standard practice for outpatient services.
   1.5. If the Patient Residential Site is a licensed care facility, the following also must take place:
      1.5.1. The Health Care Professional or their department/division support person obtains a current certificate of the facility’s professional and general liability insurance coverage;
      1.5.2. The certificate is sent to the Administrator, Post-Acute Care, Office of the Chief Health System Officer, who will review to determine whether the facility’s coverage is consistent with UW Compliance and Risk Services requirements.
      1.5.3. If the Post-Acute Care Administrator is unable to determine whether the facility’s coverage is adequate, s/he will forward the facility’s certificate of coverage for review to either of the following individuals:
         1.5.3.1. Director, Health Sciences & UW Medicine Risk Management, or
         1.5.3.2. Director of Business Projects, School of Medicine.
      1.5.4. The final coverage reviewer from Section 1.5.2 or 1.5.3 above notifies uwmedsop@uw.edu about coverage status, either forwarding the confirmed certificate/proof of coverage for retention, or informing the SOP committee that the coverage is not adequate;
      1.5.5. The Healthcare Professional or their department/division support person provides the committee with any requested annual or other periodic certificate updates; and
      1.5.6. The Healthcare Professional obtains medical staff membership (if required by the facility).

2. Sites of Practice Approval Required. Sites of Practice approval is required for care at Patient Residential Sites when the services involve non-UW Medicine patients at any Patient Residential Site.
   2.1. If the site is a licensed care facility, the following also apply:
      2.1.1. There must be a contractual agreement between UW and the facility; and
      2.1.2. The site’s level of professional and general liability coverage must be consistent with UW Compliance and Risk Services’ requirements (see Sections 1.5.1-1.5.5 above).

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1 E.g., adult family home, residential treatment facility, residential habilitation center, etc.